

## Instructions to authors for submission of revised manuscript.

Issued 2nd, May, 2015, Program Committee, 10<sup>th</sup> AOSFST

### 1. Re-submission of your revised manuscript

As already was announced by the Program Committee, the due for submission of revised manuscript is set on May 31, 2015.

When you will prepare revised manuscript, please be sure of the followings;

- 1) Your revised manuscript must contain a detailed response to the comments of the reviewers. In addition to revising your manuscript, you must fill in the form for Response to Review Comments and send to us with your manuscript.
- 2) The “Author’s guideline” have been revised. Colored figures and pictures are accepted in your final manuscript in electronic version. Please visit the following page for details;  
[http://aosfst2015.com/wp-content/uploads/2015/04/Author-Guidelines\\_AOSFST\\_rev2.pdf](http://aosfst2015.com/wp-content/uploads/2015/04/Author-Guidelines_AOSFST_rev2.pdf).
- 3) Please be sure that your final manuscript will be re-formatted by Springer’s editor before publication. It means that you are not allowed to change the style of the template without any exceptions.

When you will submit your revised manuscript, please be sure of the followings;

- 4) Please submit your revised manuscript to the following E-mail address. **Do not submit it through the EasyChair.**

Email address for submission: [editor@aosfst2015.com](mailto:editor@aosfst2015.com)

Mail title: re-submission of AOSFST paper #xxx (xxx” is your paper number.)

Include the following information to your mail text.

Authors : <authors’ full name for all authors >

Paper No.: <# xxx>

Title: <title>

Submitted by: full name and E-mail address for correspondence

- 5) Both **Word** and **pdf** files should be submitted. The Word file format must be in **Microsoft word format** as provided by the template on the symposium website. Before sending your mail, please make sure that you have attached the following files to your mail;

- Microsoft Word file for manuscript,

- Pdf file for manuscript,
  - Form for Response to Review Comments as described in 1) of this Clause,
  - Student Paper Award Application Form and Advisor's letter if you apply to the award described in Clause 3.
- 6) The mail system can receive up to "10MB" of files. Please feel free to contact [editor@aosfst2015.com](mailto:editor@aosfst2015.com), if your file size exceeds 10MB. An alternative submission method will be suggested individually.

As a note on final acceptance and publication, please be sure of the followings:

- 7) The final acceptance will be judged by Program Committee based on if you have reflected review comments properly. The final acceptance is notified by 30, June 2015, with draft symposium program.
- 8) The draft proceedings will be created by PDF files as sent from authors. The draft proceedings will be available at the symposium in electronic manner.
- 9) The final version of proceedings, which will be published electronically by Springer, will include only papers actually presented at the symposium. The editorial check and slight edition by the publication committee will be conducted and notified by 30, June, 2015, if your manuscript needs changes. The due for final correction is 31, July, 2015.

## 2. Mentoring program

The possibility of English mentoring is under discussion. However, all the authors are requested to revise English phrasing at your effort. Program committee will indicate the papers which will need improvements after submission of revised manuscript. In that case, you will receive another notification.

## 3. Application to Student Award

If the presenter of your paper at symposium is a full-time student, he/she can apply to Student Award. Please check the instructions to Student Paper Award Application Form and return the form with Advisor's letter when you will submit your revised manuscript. All the application will be considered by the Award Committee and several papers will be selected for award.

## 4. Registration to symposium

Please be sure to get registered to symposium at appropriate time. Registration details are found at symposium web site: [aosfst2015.com](http://aosfst2015.com).

5. Invitation letter

If you need to apply for a visa to Japan, please ask for an invitation letter at [contact@aosfst2015.com](mailto:contact@aosfst2015.com) with the following information.

Mail title: invitation letter to AOSFST

Mail text should include:

Name:

Affiliation and title:

Office address:

Telephone and fax:

E-mail address:

Nationality:

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Sex: male/ female

Schedule of stay in Japan:

Accompanied persons: Yes / No

6. Contact information

For further information and questions, please contact:

[program@aosfst2015.com](mailto:program@aosfst2015.com) for submission of papers, posters,

[contact@aosfst2015.com](mailto:contact@aosfst2015.com) for general affairs, including registration and invitation letters.